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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**BEXLEY  
COMMUNITY DEVELOPMENT DISTRICT**

The landscape maintenance and hardscape RFP evaluation committee meeting of the Bexley Community Development District was held on **Wednesday, March 22, 2017 at 12:03 p.m.** at the office of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544.

Evaluation Committee Present were:

Tom Panaseny	<b>Committee Member</b>
Jamie Beatty	<b>Committee Member</b>
Jordan Schrader	<b>Committee Member</b>

Also present were:

Angel Montagna	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Alyssa Willson	<b>District Counsel, Hopping Green &amp; Sams, P.A.</b>
	<i>(via conference call)</i>
Audience	

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Montagna called the meeting to order and conducted the roll call.

**SECOND ORDER OF BUSINESS**

**Discussion Regarding the Proposals  
Received for Parcel 3 Landscape  
Maintenance and Irrigation Services**

A discussion ensued reading the landscape maintenance and irrigation services proposals received. Four proposals were received for the landscape and irrigation services from BrightView, Luke Brothers, Randy Suggs and Sunrise. Mr. Beatty noted that Randy Suggs did not bid a portion of the project. Ms. Willson noted that the project manual contained the following language:

The District reserves the right to reject any and all proposals, make modifications to the work, award the contract in whole or in part with or without cause to one or more proposers, provide for the delivery of the project in phases, and waive minor or technical irregularities in any Proposal, as it deems appropriate, if it determines in its discretion that it is in the District's best interests to do so.

47 The evaluation committee determined that failing to bid this portion of the project is a  
48 minor irregularity that can be waived by the board and did not consider the pricing of this portion  
49 of the project across the board for all proposers.  
50

51 The committee ranked the landscape proposals as follows:  
52

- 53 #1 – Randy Suggs
- 54 #2 – Sunrise
- 55 #3 – Luke Brothers
- 56 #4 – BrightView  
57

58 The committee ranked CRS #1 as they were the only submission for hardscape.  
59

On a Motion by Mr. Panaseny, seconded by Mr. Beatty, with all in favor, the Evaluation Committee approved the recommendation to the Board of Supervisors of #1 ranked Randy Suggs for the landscape and irrigation services and #2 ranked Sunrise if the District is not able to enter into contract with Randy Suggs for Bexley Community Development District.

60  
61 **THIRD ORDER OF BUSINESS**

**Discussion Regarding the Proposals  
Received for Parcel 3 Hardscape Services**

62  
63  
64 A discussion ensued reading the hardscape services proposal received from CRS  
65 Corporation. Since this was the only proposal received for hardscape services the committee  
66 ranked CRS Corporation as the #1 bidder and approved recommending them to the Board of  
67 Supervisors.  
68

69 **FOURTH ORDER OF BUSINESS**

**Adjournment**

70  
71 Ms. Montagna stated that if there was no further business to come before the evaluation  
72 committee then a motion to adjourn would be in order.  
73

On a Motion by Mr. Schrader, seconded by Mr. Panaseny, with all in favor, the Evaluation Committee adjourned the landscape and irrigation maintenance and hardscape services evaluation committee meeting at 12:11 p.m. for Bexley Community Development District.

# **Exhibit A**

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**BEXLEY CDD**  
**BEXLEY PARCEL 3 - Landscape, Irrigation and Hardscape Installation**  
 Pasco County, Florida  
 Committee Member Name Jamie Beatty

CONTRACTOR	PERSONNEL (5 POINTS)	EXPERIENCE & AVAILABLE EQUIPMENT (15 POINTS)	UNDERSTANDING SCOPE OF WORK (10 POINTS)	FINANCIAL CAPABILITY (10 POINTS)	SCHEDULE (25 POINTS)	GEOGRAPHIC LOCATION (10 POINTS)	PRICE (15 POINTS)	REASONABLENESS OF ALL NUMBERS (10 POINTS)	TOTAL POINTS (100 POINTS)	RANKING
<b>LANDSCAPE</b>										
Suggs	5	15	10	10	25	7	15.0	9	96.0	1st Landscape
Sunrise	5	15	10	10	20	9	<del>12.5</del> 13.32	8	90.32 <del>89.5</del>	2nd
BrightView	5	15	10	10	17	9	<del>10.9</del> 11.51	6	82.9 <del>83.51</del>	4th
Luke Brothers	4	15	10	10	17	9	<del>10.7</del> 13.29	8	86.29 <del>86.1</del>	3rd
<b>HARDSCAPE</b>										
CRS	5	15	10	10	25	8	15.0	10	98.0	1st Hardscape

BEXLEY CDD

BEXLEY Parcel 3 - Landscape, Irrigation and Hardscape Installation

Pasco County, Florida

Committee Member Name: Tom Panaseny

CONTRACTOR	PERSONNEL (5 POINTS)	EXPERIENCE & AVAILABLE EQUIPMENT (15 POINTS)	UNDERSTANDING SCOPE OF WORK (10 POINTS)	FINANCIAL CAPABILITY (10 POINTS)	SCHEDULE (25 POINTS)	GEOGRAPHIC LOCATION (10 POINTS)	PRICE (15 POINTS)	REASONABLENESS OF ALL NUMBERS (10 POINTS)	TOTAL POINTS (100 POINTS)	RANKING
<b>LANDSCAPE</b>										
Suggs	5	15	10	10	25	10	15.0	5	95.0	1
Sunrise	5	15	10	10	17.86	10	13.32 12.46	10	91.14 90.3	2
BrightView	5	15	10	10	9.72	10	11.51 10.8	10	91.04 81.4	4
Luke	5	15	10	10	9.72	10	13.29 12.1	10	82.9 83.04	3
<b>HARDSCAPE</b>										
CRS	5	15	10	10	25	10	15.0	10	100.0	1

**BEXLEY CDD**

BEXLEY PARCEL 3 - Landscape, Irrigation and Hardscape Installation  
Pasco County, Florida

Committee Member Name

*Jordan Schrader*

CONTRACTOR	PERSONNEL (5 POINTS)	EXPERIENCE & AVAILABLE EQUIPMENT (15 POINTS)	UNDERSTANDING SCOPE OF WORK (10 POINTS)	FINANCIAL CAPABILITY (10 POINTS)	SCHEDULE (25 POINTS)	GEOGRAPHIC LOCATION (10 POINTS)	PRICE (15 POINTS)	REASONABLENESS OF ALL NUMBERS (10 POINTS)	TOTAL POINTS (100 POINTS)	RANKING
<b>LANDSCAPE</b>										
Suggs	0 5	0 14	0 8	0 10	0 25	0 9	15.0	0 10	15.0 96	1 <del>10</del>
Sunrise	0 5	0 14	0 9	0 10	0 17.9	0 10	13.3 12.5	0 10	12.5 89.2	2 <del>8</del>
BrightView	0 5	0 14	0 9	0 10	0 9.7	0 10	11.5 10.9	0 10	10.9 77.2	4 7
Luke Brothers	0 5	0 14	0 9	0 10	0 9.7	0 10	13.3 12.1	0 10	13.4 84.0	3
<b>HARDSCAPE</b>										
CRS	0	0	0	0	0	0	15.0	0	15.0	1